

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Tuesday, June 24, 2025

Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Veronica Rauschenberger at 1:43pm.

B. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Christina Gonzalez-Ornelas	<u> </u>	<u> x </u> late
Ernesto Guerrero	<u> x </u>	<u> </u>
Veronica Rauschenberger	<u> x </u>	<u> </u>
Kristopher Yeager	<u> x </u>	<u> </u>
Celina Zacarias	<u> x </u>	<u> </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> </u>	<u> x </u>
Veronica Solorzano	<u> </u>	<u> x </u>

C. Adoption of the Agenda

Moved by *Christina Gonzalez-Ornelas* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

- D. Pledge of Allegiance-led by Veronica Rauschenberger
- E. Public Comments - None
- F. Discussion/Information - None

ADJOURN OPEN SESSION: 1:45

II. Closed Session

- A. **Topic/Agenda Item: Public Employee/Employment/Review Executive Director; Board review, salary analysis**
 Personnel Involved: Charmon Evans
No decision made in Closed Session.

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY: No decision made in closed session

III. Regular Session

- A. **Consent Agenda**
 All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. **Minutes from the Regular Board Meeting, June 20, 2025**
- 2. **Human Resources Activity Report-June**

Moved by Celina Zacarias Seconded by Ernesto Guerrero

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the Local Control Accountability Plan:

- **LCFF Budget Overview for Parents**
- **2024-2025 LCAP Annual Update**
- **Plan Summary**
- **Engaging Educational Partners**
- **Goals and Actions**
- **Increased Improved Services for Foster Youth, English Learners, Low-Income students**
- **Action Tables**
- **Instructions**
- **Local Indicators**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2025-2026 LCAP Package. A brief discussion followed.

Moved by *Ernesto Guerrero* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

2. Topic/Agenda Item: Review and Approval of the 2025-2026 Budget for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2025-2026 Budget for UPCS. A brief discussion followed.

Moved by Ernesto Guerrero Seconded by Christina Gonzalez-Ornelas

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

3. Topic/Agenda Item: Review and Approval of Education Protection Account Spending Plan for 2025-2026

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Education Protection Account Spending Plan for 2025-2026. Charmon and Lisa B went over the EPA plan. A brief discussion followed.

Moved by Christina Gonzalez-Ornelas Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

4. Topic/Agenda Item: Review and approval of Prop 28, Arts and Music in Schools Annual Report

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Prop 28, Arts and Music in Schools Annual Report. Charmon reported that we have not expended anything, we have three years to spend. This can only be used on new programs. A brief discussion followed.

Moved by Celina Zacarias Seconded by Ernesto Guerrero

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

5. Topic/Agenda Item: Review and approval of adding the Instructional Continuity Plan to the Comprehensive School Safety Plan

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Instructional Continuity Plan to the Comprehensive School Safety Plan. This is a new requirement. A brief discussion followed.

Moved by Ernesto Guerrero Seconded by Veronica Rauschenberger

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

6. Topic/Agenda Item: Review and Approval of the Vendor Authorization List for the 2025-2026 school year

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Vendor Authorization List for the 2025-2026 school year. Charmon stated that we do this every year, these items are directly paid by ExED.

Moved by Veronica Solorzano Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

7. Topic/Agenda Item: Review and approval of the revised 2025-2026 School Calendar

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised 2025-2026 School Calendar. The previous calendar had the Veterans Day Holiday on Monday November 10, should be Tuesday, November 11.

Moved by Ernesto Guerrero Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

8. Topic/Agenda Item: Required Oral Report and salary approval for 2025-2026 school year regarding Executive Director

Personnel Involved: Veronica Rauschenberger

Fiscal: Base salary \$159,335.39, employer paid STRS \$31,149.31, Longevity Stipend \$46870.00, employer paid Medicare \$10,111.29, employer paid SUI \$105.00, employer paid Med, Dent, Vision \$12195.57. Total \$217,383.57

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The board president recommends the salary approval regarding Executive Director

Moved by Christina Gonzalez-Ornelas Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

9. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80020.4.1 (a) Staff Development 80020.4 (a) Program Coordinator

Rebecca Kruse-Staff Development and Program Coordination

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the assignment listed. A brief discussion followed.

Moved by Veronica Solorzano Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

10. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80005 (b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher's consent.

Jon Altschuler-General Elective
Roann Bender-General Elective
Tarah Denton-General Elective
Jonathon Finch-General Elective
Rebecca Kruse-General Elective
Lesly Licea-General Elective
Paola Martinez-General Elective

Kimberly Matthes-General Elective
Carlos Sanchez-General Elective
Courtney Thaler-General Elective
Katie Ventura-General Elective

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

Moved by *Veronica Rauschenberger* **Seconded by** *Celina Zacarias*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

11. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.**

Jon Altschuler-Math/Science/PE

Kara Blevins-ELA

Melissa Cachu-Caro-Spanish

Deanna Grimshaw-Foundational Science

Amanda Jacobs-ELA

Kelly Ogg-ELA/Math

Melissa Ronan-ELA

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed. This needs to be approved at the beginning of each school year. A brief discussion followed.

Moved by *Veronica Rauschenberger* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

- 12. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44263, the holder of any teaching credential and eighteen lower or nine upper semester units in content that will be taught. The authorization shall be with the teacher's consent.**

Michiko Furukawa-Art
Mauricio Giron-Music

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed. These teachers have Career Technical credentials.

Moved by *Celina Zacarias* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

- 13. Topic/Agenda Item: Review and Approval of a Retention Bonus for all 2024-2025 staff**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of a Retention Bonus for all 2024-2025 staff. After a lengthy discussion, Ernesto motioned to approve a one-time four percent raise with STRS and PERS taken.

Moved by Ernesto Guerrero Seconded by Celina Zacarias

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

14. Topic/Agenda Item: Comparison of 1%, 2%, 3% salary increase for the 2025-2026 school year

Personnel Involved: Charmon Evans

Veronica R requested a salary comparison for all staff. After a very lengthy discussion, it was decided to hold another meeting before the August 22 Board meeting.

III. Board of Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, August 22, 2025

V. Adjournment: 3:56 p.m.